

Sawyers Cluster Board Meeting
Monday, August 16, 2021
Reston Community Center at Hunters Woods

Board Members Present

Eduardo Faubert, Ryan Heise, Rose Hernandez, Joe Gresko, Robert Callaghan

Accountant

Ill Song

Two residents from 2200 block of Coppersmith

Call to Order

Called to order at 7:16pm

1. Approval of Minutes

Annual Meeting minutes from August will be circulated virtually for review and approved at the September meeting

2. Financial Report – Ill

- a. Unusual Patriot charge for bulk pickup at 2168 Cartwright; approved by the Board

3. Old Business:

- a. Signage – improved numbering directions - Joe
 - i. Emailed Michele Rouhi who provided guidance on application requirements
 - ii. Cartwright/Olde Crafts street sign now has metal base for replacement
- b. Light Post Wattage & Bulb selection - Eduardo
 - i. Erroneously added to this meeting as it was covered in the June meeting
- c. Condominium Documents – Ill
 - i. Ill reports that we are in compliance with the requirements, but will double check and provide an update at the September meeting
- d. Credit Card Option – Ill, Robert
 - i. Ill requires a copy of the most recent meeting minutes for the application; Secretary will provide following the August meeting
 - ii. Limit requested is \$500; if approved higher, we can request a decrease
- e. Online Dues Payment Options – Ryan
 - i. Ownership of information if we pull out of the platform? PayHOA retain or dump?
 - ii. Cost increases each year? Ask PayHOA for that information
 - iii. How long in business; looking to sell?
 - iv. Referral from current members? Contact info
 - v. Mason Cleveland (resident) implied to Ill that costs would continuously go up
 - vi. Ill suggested we think about what happens when he leaves; simple record keeping is best and that his process is simple and repeatable; questioned the adoption rate among residents
 - vii. Request Extension on the trial due to banking information
- f. Community Standards Project – Rose
 - i. Provided the Cluster Contact Information document for Eduardo to fill out and return to Michelle Rouhi
 - ii. Rose is going to acquire a new account request form from Sherwin Williams for Eduardo to sign

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- iii. Still working on complete color matching; currently eyeing end of October to have the palette finalized
 - g. Tree work: completed per June work request
 - h. Picnic feedback
 - i. Rose brought up that residents indicated they would like an arborist to come by and visit multiple homes/trees; select a date and broadcast to residents/ask for sign ups
 - i. New Lawyer & Condominium Document update
 - i. Eduardo has not set up a time with the lawyer
 - j. Parking Tag: New tags in 2022
 - k. Landscaping by Soccer Field – Ryan, Joe
 - i. Ryan has not prioritized this project, but will get estimates from Genesis for 1) grading option, 2) planting grass option, 3) adding landscaping option
- 4. New Business:**
- a. Flyer - Pet Leash Laws & Pet Waste, Ryan
 - i. Ryan will draft a flyer explaining the Pet Leash Laws and advocating for picking up pet waste
 - b. Oktoberfest Block Party: Sat Oct 9, 4 PM to 7 PM
 - c. Select a date for a Sawyers Cluster Community Rummage Sale
 - i. Board will look to schedule this for a Spring Cleaning social event
- 5. Open Floor**
- a. Ryan: No financial account online login credentials - how do we audit the Financial Administrator's activities?
 - i. Robert will acquire login credentials for the savings account
 - b. Board will look for locations to place pet waste stations and an additional garbage can at the tot-lot
 - c. Railing at the stairwell from 2200 Cartwright to tot lot is coming loose; Joe will inspect for the Board and report back on next steps
 - d. Joe is checking the landscaping contract to see if grass seeding is included; if not will propose plan for Board to reseed common areas
- 6. Adjourned**
- Meeting adjourned at 9:15pm

Next Board Meeting

Monday, September 20, 2021