

Sawyers Cluster Board Meeting
Monday, February 22, 2021
Reston Community Center at Hunters Woods

Board Members Present

Eduardo Faubert, Ryan Heise, Rose Hernandez, Joe Gresko, Robert Callaghan

Accountant

Ill Song

1. Call to Order

Meeting started at 7:04pm and President provided remarks on board meeting procedures

2. Approval of prior meeting minutes

- a. Robert asked to make sure the lawyer question and steps were included
- b. Ryan confirmed the items were included
- c. Board unanimously approved minutes

3. Michelle Rouhi - Covenants Advisor

- a. April 27 next cluster-wide Zoom meeting sponsored by RA
- b. All standards can be on one application; each item would need copy of the brochure with colors/images
 - i. Windows, doors, shingles, color palette mentioned (additional items she mentioned?)
- c. Discussion of growing number of applications for electric vehicle charging stations > (is that applicable to Sawyers?) >
 - i. Possibility to host a charging station in specific spots of the parking lots that individuals can pay independently?
 - ii. Eduardo has identified a neighborhood in North Point that has such a system and will notify Michelle
- d. **Resident** asked about possibility of using the RA online payment system to pay for electric vehicle charging stations
- e. **Resident** asked about standards on party walls > non-resident homeowner on one side of their wall
 - i. Michelle clarified both parties are equally responsible for maintaining the wall
 - ii. If one party is unresponsive to requests for maintenance to party wall, residents can submit a complaint to RA to trigger an investigation
- f. **Resident** asked if RA has a list of recommended contractors for work on certain house elements
- g. Ryan asked if there is any prohibition on what we can ask for in a cluster standard > no true prohibitions, but still has to make sense
- h. Rose asked if Michelle had records of previously approved applications for various products that Michelle could send for a reference when developing a standard > Michelle suggested an offline email for further information
- i. Robert has a question about roofing; how many shading variations are approved? Michelle said it has to be as close as possible to the existing color

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- j. Michelle mentioned a REQUIREMENT to notify the cluster about intent to submit application for standards
- k. Michelle also noted that only official board members (those holding one of the 4 titles recognized in VA corporate law) can sign legal documents on behalf of the cluster (when it comes to DRB applications, for example). "Board members at large" would not count for an official signature on such documents.
- l. Michelle noted that Sherwin Williams in Herndon offers 30% off for Reston residents

4. Financial Report

- a. Online payment:
 - i. Zelle through one's bank account
 - ii. Wire transfer between banks; EFT also through the bank
 - iii. We accept credit card payments
 - iv. Emphasized that there is a cost for credit card payment options; want or need?
 - v. **Robert as Treasurer will research online payment options and report next month**
 - vi. Re: credit card: creates more bookkeeping
 - 1. Patriot disposal accepts credit cards
 - 2. Offered that credit cards can give points
 - vii. Ill has been receiving solicitations from financial institutions offering "free" money if making qualified deposits over a period of time
 - 1. Ill would use a secondary bank account simply for deposits from residents
 - viii. VA Department of Commerce has a new requirement on political signage in the neighborhood
 - ix. Board voted 4-1 in favor of getting a credit card; Ryan voted against and cautioned against blindly rushing into gaining a credit card--> After hearing Ryan out, a different course of action was decided. Instead, the Treasurer and Financial Administrator will research the best available accounts

5. Old Business

- a. Signage (Joe): Fairfax county has not returned Joe's calls
 - i. Eduardo will assist in looking for sign vendor
- b. Light Post Wattage & Bulb (Eduardo)
- c. Drainage Application: Eduardo asked for Robert and Ryan to sign as Board Members; completed
 - i. Michelle Rouhi says we must send cluster-wide notification
- d. Cluster Credit Card (Ill) - addressed during financial report
- e. Cluster Online Dues Payment (Ill) - addressed during financial report

6. New Business

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- a. Community Standards Project
 - i. Is there a specific standard we want to start with?
 - 1. Suggested the color palette for first standard
 - 2. Robert will look into the Olympic paints and Rose will go to Sherwin Williams
 - b. Spring Landscaping Plans
 - i. Genesis proposal for \$6200 to redo/repair the timber steps by 2133 and 2134
 - ii. Ryan will contact the homeowners around the area to gain an understanding of their wants/needs WRT the hill
 - iii. Robert suggested a no trespassing sign
 - c. Playground Lighting (tabled until next meeting)
- 7. Open Forum**
- a. Resident complained about Genesis plowing the snow directly on their sidewalk so it's difficult to walk around

Meeting Adjourned

8:57pm

Next Board Meeting

Monday, March 15, 2021 at 1900